AEC 304 – MONITORING AND EVALUATION OF EXTENSION PROGRAMME

COURSE PARTICULARS

Course Code: AEC 304  
Course Title: Monitoring and Evaluation of Extension programme 
No. of Units: 3  
Course Duration: Three hours of theory per week for 15 weeks.  
Status: Compulsory  
Course Email Address:  
Course Webpage:  
Prerequisite: NIL

COURSE INSTRUCTORS

Dr (Mrs) B. O. Akinwalere  
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COURSE DESCRIPTION

The meaning and value of monitoring and evaluation; monitoring and evaluation in extension education; the nature of programme to be evaluated and programme characteristics; the process of monitoring and evaluation: who monitors/evaluates, what depth of evaluation: Kind or types of monitoring/evaluation and the process as a sequence of decisions; Evaluation framework: three major elements of evaluation: criteria, evidence and judgement, a case study.

COURSE OBJECTIVES

The objectives of this course are to:  
- introduce students to the basic principles of monitoring and evaluation of extension programme.  
- teach students the process of monitoring and evaluation: who monitors/evaluate, what depth?, kinds or types of monitoring/evaluation.

COURSE LEARNING OUTCOMES / COMPETENCIES
Upon successful completion of this course, the student will be able to:

*(Knowledge based)*

- explain the basic principles of monitoring and evaluation of extension work
- explain how monitoring and evaluation of extension programme is done
- understand major indicators of extension monitoring/evaluation
- understand the process as a sequence to decision making.

**GRADING SYSTEM FOR THE COURSE**

This course will be graded as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weightage</th>
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<tbody>
<tr>
<td>Class Attendance</td>
<td>5%</td>
</tr>
<tr>
<td>Assignments</td>
<td>10%</td>
</tr>
<tr>
<td>Test(s)</td>
<td>25%</td>
</tr>
<tr>
<td>Final Examination</td>
<td>60%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>100%</td>
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**GENERAL INSTRUCTIONS**

**Attendance:** It is expected that every student will be in class for lectures. Attendance records will be kept and used to determine each person’s qualification to sit for the final examination. In case of illness or other unavoidable cause of absence, the student must communicate as soon as possible with any of the instructors, indicating the reason for the absence.

**Academic Integrity:** Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances are prohibited. You are not allowed to make copies of another person’s work and submit it as your own; that is plagiarism. All cases of academic dishonesty will be reported to the University Management for appropriate sanctions in accordance with the guidelines for handling students’ misconduct as spelt out in the Students’ Handbook.

**Assignments:** Students are expected to submit assignments as scheduled. Failure to submit an assignment as at when due will earn you zero for that assignment. Only under extenuating circumstances, for which a student has notified any of the instructors in advance, will late submission of assignments be permitted.

**Code of Conduct in Lecture Rooms:** Students should turn off their cell phones during lectures. Students are prohibited from engaging in other activities (such as texting, watching videos, etc.) during lectures. Food and drinks are not permitted.
READING LIST


FAO Reference manual 1984-1994

2) Torimiro D.O; Eludire A.A; Akinjobi J.A and Subair S.K (2013). Complementary Extension Roles through Young Animators and ICT usage in Sub Sahara Africa: Experiences from Nigeria and Bostswana


Legend
1-Available in the University Library
2-Available in local bookshops
3-Available as personal collection
4-Available in school/Departmental Library

COURSE OUTLINE

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction and Course Overview History</td>
<td>During this first class, the expectation of the students from the course will also be documented.</td>
</tr>
<tr>
<td>2 &amp; 3</td>
<td>• Meaning, value of monitoring and evaluation in extension education</td>
<td>Students are expected to be able to differentiate between monitoring and evaluation from the brief introduction given</td>
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<tr>
<td>4 &amp; 5</td>
<td>• Approaches to monitoring activities • Indicators used for monitoring purposes in extension work.</td>
<td>Students are expected to have the knowledge of the methods used in monitoring extension activities, the various indicators used.</td>
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<tr>
<td>6</td>
<td>Concept of evaluation Importance and characteristics.</td>
<td>Students are expected to know the importance of general evaluation and characteristics of evaluation.</td>
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<tr>
<td>Week</td>
<td>Topics</td>
<td>Description</td>
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| 7 & 8 | Uses of evaluation by Extension Agent  
Degree of evaluation       | The students will be given an in-depth lecture on application of the importance of evaluation (discussed in the 6th week) to agricultural extension. |
| 9 & 10| Major steps in evaluation process  
Evaluation framework         | MID-SEMESTER TEST                                                               |
| 11 & 12| Major elements of evaluation  
Criteria  
Evidence  
Judgement   | The students will be exposed to the major elements of evaluation i.e definition and differences between criteria, evidence and judgement. |
| 13 & 14| Comparison between monitoring and evaluation  
A case study | Students are expected to be able to do comparative analysis between monitoring using a typical extension programme. |
| 15   | REVISION                                                               | This is the week preceding the final examination. At this time, evaluation will be done to assess how far the students’ expectations for the course have been met. |