

**THE FEDERAL UNIVERSITY OF TECHNOLOGY, AKURE
P.M.B. 704, AKURE, ONDO STATE, NIGERIA**



INVITATION TO PRE-QUALIFICATION AND TENDER

1. INTRODUCTION

The Federal University of Technology, Akure (FUTA) invites interested competent and reputable contractors to apply for this Pre-qualification and Tender exercise; and submit the required information as well as comply with all other prerequisites for Pre-qualification and Tender for **NEEDS ASSESSMENT INTERVENTION AND INTERNAL GENERATED REVENUE PROJECTS** stated below:

2. SCOPE OF WORKS/SUPPLIES

LOT	PROJECT	FUNDING AGENCY/ SOURCE	Non-Refundable Pre-qualification and Tender Fee
1	Construction of 3-in –one lecture theater	NEEDS	N10,000.00
2	Construction of 3-in –one lecture theater	NEEDS	N10,000.00
3	Completion of Electrical Electronics Workshop	IGR PROJECT	N10,000.00
4	Supply and Installation of Teaching and Research Equipment to Central Research Laboratory	REVITALIZATION FUND	N10,000.00

3. PREQUALIFICATION CRITERIA

To be considered, potential companies are required to submit all the under-listed verifiable documents:

- i. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including forms CAC2 and CAC7;
- ii. Evidence of company Income's Tax Clearance Certificate for the last three (3) years Valid till 31st December, 2020.
- iii. Company's audited Accounts for the last three years (2017, 2018 and 2019), duly signed and stamped.
- iv. Evidence of Industrial Training Fund (ITF) compliance certificate expiring on 31st December, 2020.
- v. Evidence of Pension compliance certificate expiring on 31st December, 2020;
- vi. Evidence of Nigeria Social Insurance Trust Fund (N.S.I.T.F.) compliance certificate expiring on 31st December, 2020.
- vii. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- viii. Evidence of Financial Capability to execute the project by submission of reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- ix. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of contractors: COREN, QSRBN, ARCON, CORBON, NITDA/CPN etc.)
- x. Verifiable documentary evidence of at least three (3) similar Jobs executed, in the last Five years, including letters of award valuation certificate, job completion certificate and photograph of the project.
- xi. List of plant / equipment with proof of Ownership/Lease (where applicable)
- xii. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- xiii. Sworn Affidavit:
 - disclosing whether or not any official of the relevant Committees of the Federal University of Technology, Akure or the Bureau of Public Procurement is a formal or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - That the Director (s) of the prospective contractual Company has/have never been convicted by any Court of Law.
 - That neither the Company nor any of the Company Director is in receivership or bankrupt
- xiv. All documents for submission must be transmitted with a covering letter under the Company's letter head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact address, Telephone number (GSM No.) and email address. The Letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm

xv evidence of payment of non-refundable prequalification and Tender Fee as indicated for each Lot and made payable to **FUTA Tender Fees Account on REMITA Number 1000123**

xvi **Signing of Contract Agreement with Federal Inland Revenue Services (FIRS)**

xvii **Contractors currently engaged on projects whose completion period have been overrun need not apply.**

4. COLLECTION OF BID DOCUMENTS

Interested Bidders should collect Pre-qualification and Financial bid document from Procurement Unit on presentation of REMITA receipt stamped by Cash Office of the Bursary, Federal University of Technology, Akure from **Monday, 6th July, 2020 to Tuesday, 18th August, 2020.**

For further enquiries, please contact: **The Director, Physical Planning at T. J. Useni Building, FUTA, Ondo State, between the hours of 11:00 am and 3:00 pm, Monday – Friday.**

5. SUBMISSION OF TENDER DOCUMENTS

Two (2) copies of **Prequalification documents** must be submitted and should be arranged in the **order listed above** in one envelope marked "**Pre-qualification ...**" (Quote the appropriate project's and company name boldly written on the top right hand corner of the envelope) while two (2) copies of **financial tender's documents must also be sealed in another envelope** (Quote the appropriate project's name and company name boldly written on the top right hand corner of the envelope). **The two envelopes should be enclosed together in a bigger envelop marked with project Title, Lot number and company name** and delivered to: **The Registrar, Federal University of Technology, P. M. B. 704, Akure, Ondo State. To reach him not later than 12:00 noon Tuesday, 18th August, 2020.**

6. IMPORTANT INFORMATION:

1. Document submitted must be listed in a table of content according to the Prequalified Criteria. Any company that does not comply with this method of arrangement will be disqualified.
2. The Standard Bidding Document purchased must be filled and submitted with the company profile. Any criteria stated in the Standard Bidding Document will be considered as part of prequalification criteria. Note that the standard bidding document is according to BPP guidelines. Visit www.bpp.gov.ng for more information.
3. Certificate may be referred to the respective issuing authorities for verification and authentication.
4. Bidders are advised to make their submissions in line with this advertisement and other requirements contained in the standard bidding documents.
5. Technical and Financial Bid enclosed in one same single envelope that will expose the technical and financial bid at the same time of opening shall be disqualified.
6. Failure to comply with the above requirements and content of the standard bidding document would automatically result in disqualification
7. This advertisement is published for information purpose, and should not be construed as a commitment or obligation on the part of FUTA to award these contracts.

7. OPENING OF BIDS

All bidders, Civil Society Organization and interested stakeholders are invited to attend the public opening of the Pre-qualification and Tender meeting scheduled to take place immediately after the close of submission by **12:00 noon Tuesday, 18th August 2020, at the Prof Francis Idibive Auditorium, FUTA**

PLEASE NOTE:

The execution of these projects will depend on the release of funds by the appropriate funding. FUTA will not be liable if there is any delay in the release of funds.

Signed:

**Mr. R.A. Arifalo
REGISTRAR AND SECRETARY TO COUNCIL.**